AWARD VERIFIER

THE DUKE OF EDINBURGH'S AWARD

Award Verifier course - learning outcomes

Course aim

To equip Award Verifiers with the necessary DofE programme and practical knowledge to confidently meet the purpose of the role, execute key tasks and ultimately deliver high quality Award verification in *eDofE*.

LEARNING OUTCOMES	By the end of the session, delegates will be able to:
To understand the aim of the Award Verifier course and how other DofE training supports the Award Verifier role.	• Explain the course aims and learning outcomes. • Understand the pre-course learning i.e. e-induction and Introduction to the Award Verifier e-learning modules. • Explain how the IttDofE course could further benefit the Award Verifier role • Understand other MTF options for Award Verifiers.
To understand the purpose of the Award Verifier role, the key relationships they need to maintain and the resources available to support their role.	• Explain the purpose of the Award Verifier role. • Understand key role relationships, when to contact relevant individuals and how to raise any programme quality concerns. • Name the main contact points within an LO and the DofE - Operations Officer, DofE Manager, DofE Leaders. • Know how to make use of relevant supporting resources and apply them to the role.
To understand *eDofE*, including how participants use it to complete their DofE programme.	• Explain what *eDofE* is and how it is used by key DofE roles. • Explain how to login to *eDofE*. • Explain how participants progress their Award through *eDofE*.
To understand the programme requirements of the DofE Award and know to use *eDofE* to check they have been met.	• Name the Award levels (Bronze, Silver and Gold) and sections (Volunteering, Physical, Skills, Expedition and Residential at Gold only). • Explain the programme requirements (timescales, ages etc.) at Bronze, Silver and Gold. • Demonstrate that they understand the basic requirements of each of the four sections (at Bronze and Silver) and five (at Gold) of the DofE. • Explain what Award Verifiers need to check as part of their role.
To understand what evidence is required to approve an award and what makes a good Assessor Report.	• Explain what evidence is and why it is important. • Explain what evidence is required before approving an Award. • Demonstrate an understanding of what a good Assessor Report should look like and what information it should include. • Understand where and how Assessor Reports get uploaded to *eDofE*.
Display an understanding of how to use *eDofE* to practically deliver key Award Verifier tasks.	• Demonstrate an understanding of how to navigate the 'Award Approvals' and 'Queried Awards' sections of *eDofE*. • Demonstrate an understanding of how and when to approve and query Awards in *eDofE*.
To apply the course learning to their own role and create an action plan for their future development.	• Apply the course learning to their future DofE involvement • Locate resources and training that will aid their development, including an action plan.