***e*DofE Data Change Request Form**

If you need to make any changes to *e*DofEthat you cannot do with your own permissions please fill in the Data Change Request form and send it to your Regional Office or Operations Officer. Once we have received your request, we will investigate and keep you updated.

Please ensure that you have the correct details of the adult/participant’s *e*DofEID no, Groups, Centres and Licensed Organisation name as recorded on *e*DofE.

**Submitted by:**

**Full Name:** Click here to enter text.

***e*DofE ID no:** Click here to enter text.

**Region:** Click here to enter text.

**Licensed Organisation:** Click here to enter text.

**Centre:** Click here to enter text.

**Group (if applicable):** Click here to enter text.

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| **What would you like to be changed?** |
| **Change type** | **Detail(s) e.g Participant/ Adult name, eDofE ID no.** *e.g Mary Jane- 123456* |
| [ ]  **Delete/Abandon participant account** *(If applicable replenish participation place)* |  |
| [ ]  **Delete Licensed Organisation**  |  |
| [ ]  **Training** |  |
| [ ]  **Others**  |  |

Data Change Requests are prioritised as important but can take several weeks if they have to be escalated to our developers. Should you have any problems please don't hesitate to email us at***e*dofe@dofe.org**