

Centre

AAP

Proposed expedition dates

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| **Expedition planning and notification checklist**  **for centres using AAP’s** | | **Responsibility** | |
| **DofE Centre Coordinator** | **AAP Staff** |
| Training | First Aid and emergency procedures |  |  |
| Awareness of risk and hazards |  |  |
| Navigation and route planning |  |  |
| Campcraft and equipment |  |  |
| Food and cooking |  |  |
| Countryside, highway and water code. |  |  |
| Observation and recording |  |  |
| Teambuilding |  |  |
| Proficiency in the mode of travel |  |  |
| Practice Expeditions | Planning |  |  |
| Notification paperwork to Licenced Organisation |  |  |
| Provide qualified supervisors |  |  |
| Provide expedition support staff |  |  |
| Decide when participants are ready for assessment | |  |  |
| Assessed Expedition | Planning |  |  |
| Notification paperwork to Licenced Organisation |  |  |
| Provide qualified supervisors |  |  |
| Provide expedition support staff |  |  |
| Provide Approved Accredited Assessors |  |  |
| Assessor reports |  |  |