

Risk Assessment - Coronavirus. Update 1

Risk Last Assessed: (Date) at (time)

Risk to be reviewed as required and every Monday

In all locations

1. All (school name) employees and parent volunteers are advised to bring alcohol gel on every expedition for use between hand washing with soap and hot water. If you cannot source alcohol gel then bring soap if working outside and away from other sources of soap and water.
2. All (school name) employees and parent volunteers who are booked on expeditions must inform (school name) DofE Manager (Name) who will share this information with Line management) and are to stay at home for 7 days if they have
 - A high temperature
 - A new, continuous cough

Source: <https://www.nhs.uk/conditions/coronavirus-covid-19/>

3. (school name) employees and parent volunteers who are booked on expedition must inform (school name) and call 111 and follow their advice if they
 - think they might have coronavirus
 - have been to a country or area with a high risk of coronavirus in the last 14 days, or;
 - have been in close contact with someone with coronavirus

Source: <https://www.nhs.uk/conditions/coronavirus-covid-19/>

School policy and Guidelines

1. School policy and The Duke of Edinburgh Award guidance on Covid-19 will be adhered to and acted upon as things change.
2. In the event of school closure during expeditions DofE Manager will assess the risk along with EVC and Head as to the continuation of the expedition.

Use of external companies

1. (AAP name) (as our Approved Activity Provider - AAP) will be informed of school's policies and advice as well as adhere to the current advice from Public Health England (PHE) and The Duke of Edinburgh Award

Additional controls on campsites and in countryside venues

1. All staff to be given a coronavirus briefing to read out to participants prior to all expeditions starting
2. All (school name) employees and parent volunteers are advised to bring cleaning products to wipe down communal areas on camp sites
3. Students advised to bring alcohol gel to expeditions.
4. If students show symptoms then they must be isolated and collected ASAP.
5. Spare tents can be used for isolation during the night before parental pick up
6. Consideration needs to be given for staff briefings to ensure that staff are not cramped together unnecessarily.

Appendix A - The symptoms of coronavirus are:

- a cough
- a high temperature
- shortness of breath

Source: <https://www.nhs.uk/conditions/coronavirus-covid-19/>

Appendix B - Briefing to students

- Wash your hands before cooking
- If you start cooking don't go off and do other things until you have finished cooking
- If you are cooking for others don't touch your face between washing your hands and serving up. If you do then wash them again
- Do not share eating utensils
- Wash your hands before you wash up your dishes
- Use hand gel during the day when you have no access to hot soapy water
- Try to avoid touching your face
- Do not take breaks in built up areas
- If you feel ill then tell your supervisor as soon as possible (this can be by using mobile phone)
- If you start to feel ill at night then do wake your supervisor up and we will put up another tent to move others in your tent into and / or call your parents for collection if you and we feel it is necessary.

Appendix C – Additional equipment to take on expedition

- Extra tents for isolation
- Hand sanitiser (if it can be sourced)
- Soap
- Antibacterial wipes / spray to be used at campsite toilets and hut and on minibus
- Additional big bags for isolating school kit which may have been contaminated