

Managing a DofE group

The 'Managing a DofE group' course has been developed to provide DofE Leaders and Co-ordinators with a foundation level of understanding on how to manage a DofE group.

The course allows you to develop and practice the skills that are essential in managing a DofE group.

This course is for people who may be already doing this role who have received no formal training, those with a general interest in the subject or those who just wish to gain some more skills and knowledge in a management role.

What will you cover during the course?

- Organisational skills to organise DofE activities and events
- How communication skills help you to manage e.g. negotiation
- Why evaluation is important
- Health and safety requirements
- Risk and risk assessment
- Running a successful volunteer management programme
- Skills required to work with young people doing their DofE.

Benefits

- Increase your knowledge of how to manage a DofE group
- Increase your managerial skills
- The opportunity to network with other DofE Leaders
- Nationally recognised certificate

"I thought the course would just cover boring admin stuff but I really learnt a lot about how to manage not just my DofE group, but also how to recruit and retain volunteers. I will feel a lot more confident managing my group in future."

Ben Rickman
DofE Leader, Cheltenham

Requirements

Prior to attending this course delegates must have completed an Introduction to the DofE course and have a recommendation from their Operating Authority, Approved Activity Provider or Assessor Network.

Course information

Courses are run throughout the year by DofE Regional/ Country Offices, as well as Operating Authorities.

To find out about upcoming dates and prices in your area visit:
www.DofE.org/go/noticeboards

For more information on DofE training and other courses visit:
www.DofE.org/training

