



How to apply for an Expedition section variation

The Expedition variations application form must be submitted at least 12 weeks before the planned expedition, after seeking advice from your DofE Manager or DofE Region/Country Office. If the variation is for an overseas expedition, then seek advice at the very earliest opportunity from your DofE Manager or DofE Region/Country Office.

Do you need to apply for a variation for one or more of the 20 Conditions?

(Please note that the DofE considers it unlikely that a variation request for numbers 2,7,8,9,11,14, 15, 16, 17, 19, and 20 would be approved as these are standard to DofE expedition)

Discuss any intended variation with your DofE Manager or DofE Region/Country Office to gain initial approval.

Variations to condition 10 (all levels), 5 (Br/Sil only) and carrying a day sack with repositioning of equipment does not require a variation form but confirm with the DofE Manager and Assessor in advance. (Refer to pg 71 in *The Handbook for DofE Leaders* and pg 108 in *The DofE Expedition Guide*).

Submit appropriate expedition notification to Licenced Organisation as required.

All variations for Gold (except condition 10 or day sacks with equipment drops) and **any** variations to conditions 3,4,6 and 12 (all levels) must submit a variations form to local DofE Region/Country Office (NOA's send form to DofE Head Office)

Fill out and send the Expedition variations application form to the relevant person as detailed above; please submit one variation form per team. It can be downloaded from:
<https://www.dofe.org/resource-zone/dofe-managers/forms/>

For conditions 1, 13, and 18 at Bronze and Silver level send variations form to DofE Office (DLC's) or DofE Manager (OA's). (NOAs send to Regional DofE Manager).

Wait for feedback or approval

Check the changes requested and submit form again.

No

Approved?

Yes

No

Is the expedition in a Wild Country area or overseas?

Yes

Continue with expedition as planned and submit appropriate expedition notification to your Licenced Organisation alongside the approved variation form.

Complete Green or Blue notification form and submit alongside approved variation form.