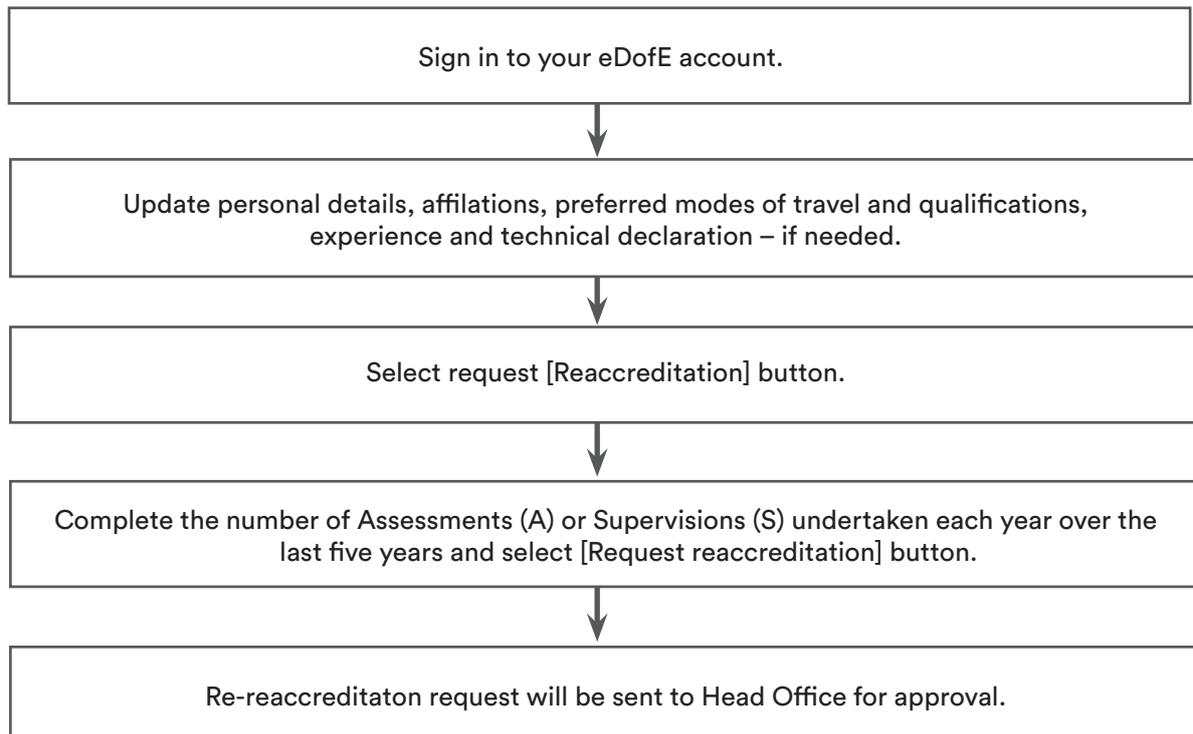


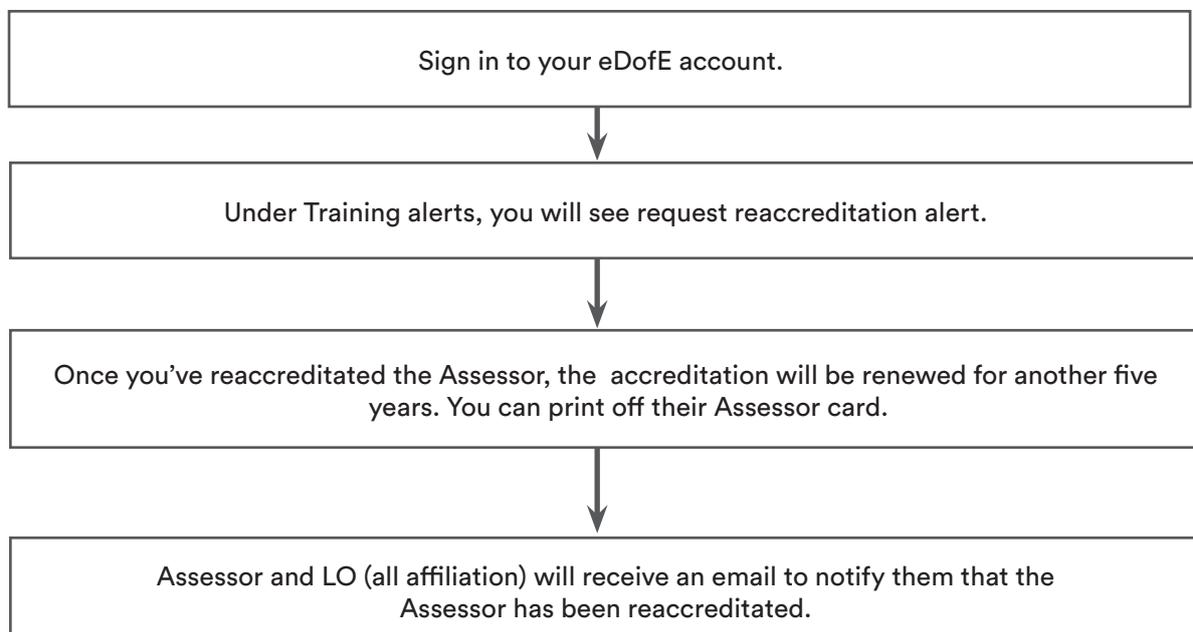
# Route to reaccreditation: step-by-step guide

If the accreditation is due to expire within the next six months, Assessors and Licensed Organisations (LOs) (all affiliations) will receive an email to notify them. Assessors need to sign in to their eDofE account update details (if needed) and request reaccreditation.

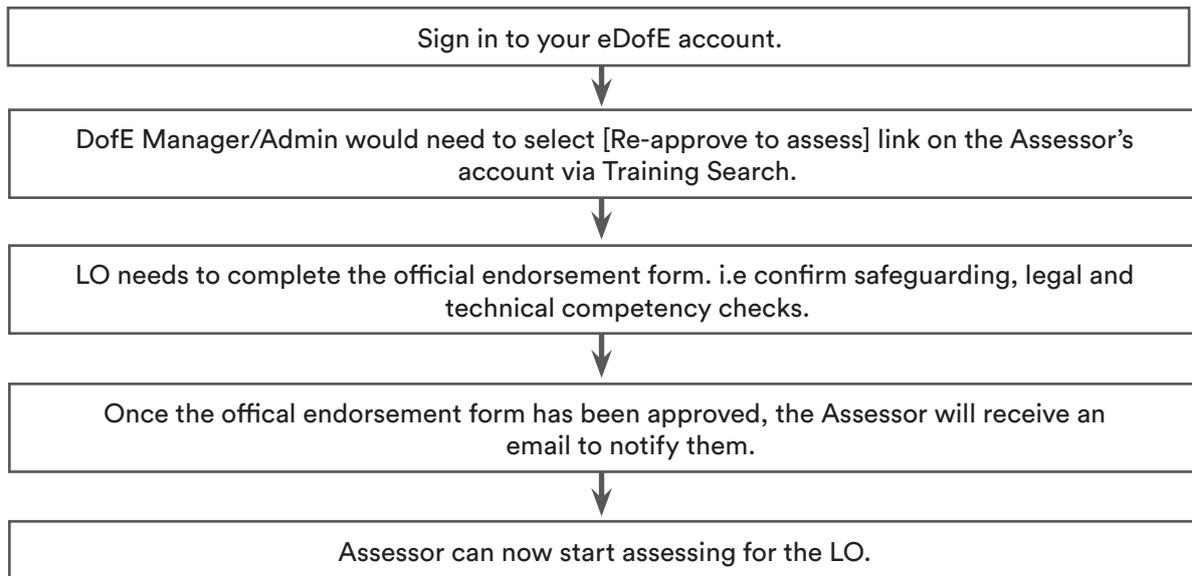
## Delegates



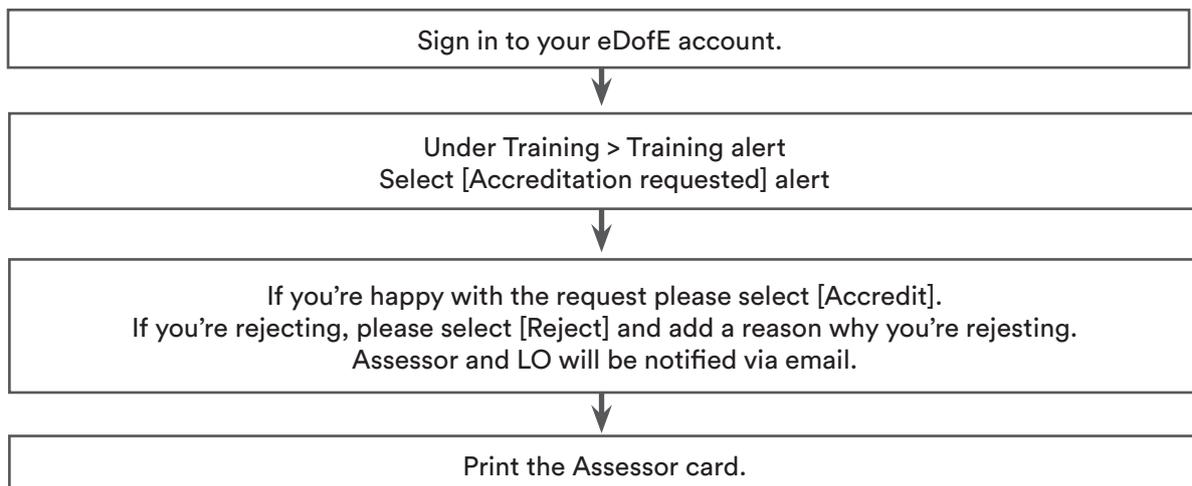
## Head Office



## Licensed Organisations



## Head Office



## Guidance on the reaccreditation of Expedition Assessors

### Reaccreditation criteria

The DofE would normally expect an Assessor to have completed two or more assessments in each of the preceding five years and should have assessed at least once during the previous 12 months unless there are reasons for them being unable to do so.

If an Assessor has not assessed in the preceding 12 months and up to 24 months Head Office will need to consider the circumstances why and make a decision on reaccreditation. If Head Office is not minded to reaccredit, then the applicant will need to begin the application process for accreditation as opposed to reaccreditation.

If they completed the Expedition Assessor Course more than 24 months prior to their application, then they will have to complete the course again.

At the discretion of Head Office, reaccreditation can be up to 24 months beyond the original expiry date as long as they have met the expected number of assessments in that same period.

In these circumstances the reaccreditation will be dated from the previous accreditation expiry date

### If no assessments have been conducted for over 24 months

Assessors who have not assessed for over 24 months from the date of reaccreditation should not automatically be considered for reassessment, unless there are outstanding circumstances that Head Office consider to be acceptable.

If the decision is not to reaccredit, then the applicant will need to begin the application process for accreditation again.