

Support for Current Licensed Organisations

# GUIDANCE



THE DUKE OF EDINBURGH'S AWARD (DOFE)  
SUPPORT FOR CURRENT LICENSED ORGANISATIONS



**YOUTH  
WITHOUT  
LIMITS**



Funded by  
UK Government

# Fund OVERVIEW



As young people face up to today's challenges, we know the DofE has never been more needed.

In line with our strategy, **Youth Without Limits**, we are committed to ensuring the DofE is open to all young people and that our participants reflect the most diverse generation of young people ever.

To support DofE Licensed Organisations during the current challenging economic circumstances, we're re-launching the **Support for Current Licensed Organisations (LOs) fund for 2023/24**.

This fund will help enable Licensed Organisations who support young people from marginalised backgrounds to continue to offer the DofE with a particular focus on those seeking to enable more young people from marginalised backgrounds to take part.

With the generous support of our donors - the new **Support for Current Licensed Organisations Fund** will support the DofE Licence Fee, external training for DofE Leaders and sectional equipment for LOs working with marginalised young people across the UK.

## Who does this fund support?



**Current DofE LOs can apply to this Fund to help enable delivery if they are supporting young people to do their DofE for whom one or more of the below applies:**

- Those who have additional needs
- Those who are deemed 'at risk'<sup>1</sup>
- Those who receive Free School Meals (FSM)
- Those who are eligible for Pupil Premium (PP), Pupil Equity Funding or the 16-19 Bursary
- Young people at risk of exclusion from education
- Those who are looked after or in care
- Young people who are responsible for caring for someone else
- Parents under the age of 18
- Young people whose first language is not English, Welsh or Gaelic
- Asylum seekers
- Refugees
- Young people in custody
- Other – the Licensed Organisation must specify.



<sup>1</sup> By 'At risk' we mean any young person who may be vulnerable due to, for example, their age, mental health, disability, illness, gender, race, religion or belief, sexual orientation, economic status or who may be unable to take care of themselves against abuse.



# What does this fund support?



## DofE Licence Fee support

25% of the 2024/25 DofE Licence Fee



## External training for DofE Leaders

An LO can apply for up to 50% of the cost for up to two DofE Leaders to complete any of the training courses listed below. Each DofE Leader can access a maximum of £250 of support. An LO can apply for a maximum of £500.

### Courses we will fund include:

- Lowland Leader
- Lowland Expedition Leader
- Hill and Moorland Leader
- Summer Mountain Leader
- Minibus Driver Training
- First Aid
- National Governing Body Qualifications in other modes of travel such as mountain biking or canoeing will also be considered if required to support on a DofE expedition.



## Sectional equipment<sup>2</sup>

Licensed Organisations can apply for up to £4,000 in total to purchase sectional equipment:

- Up to £2,500 can be used for the Expedition section, of this a maximum of £200 can be used to purchase expedition equipment for DofE Leaders.
- Up to £500 can be used for each of the following sections: Volunteering, Skills and Physical.

### All requested items **MUST**:

- Be reusable for DofE activity.
- Be owned and retained by the Licensed Organisation, who should have the ability to store and maintain them so they can be used again.
- Demonstrate value for money.



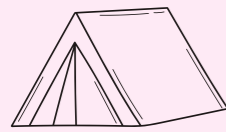
<sup>2</sup> All costs should exclude VAT unless the Licensed Organisation self-declares on the grant application form that they are unable to reclaim VAT. Then they should only include VAT for items which are eligible for VAT reclaim.



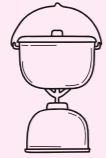
## Expedition equipment



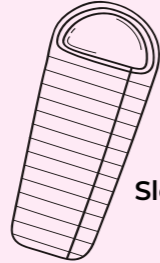
Licensed Organisations can apply for funding for the following expedition equipment for Participants



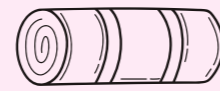
Tents



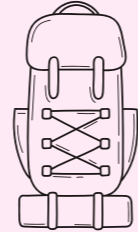
Cooking equipment (excluding fuel)



Sleeping bags



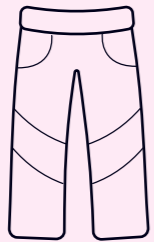
Roll mats



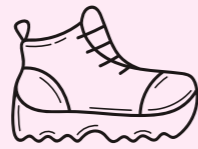
Rucksacks



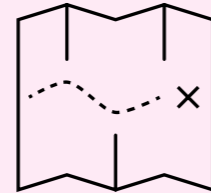
Waterproof jackets



Waterproof trousers



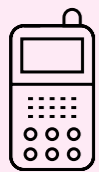
Walking boots



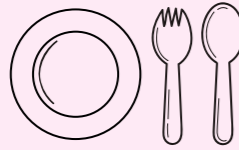
Maps



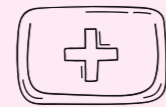
Compasses



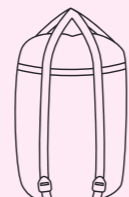
Trackers (excluding subscriptions)



Plates and cutlery



First aid kits



Survival shelters/bags

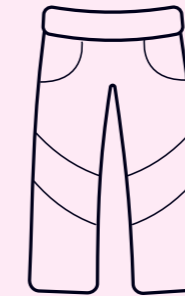


Safety equipment for participants completing their expedition via modes of travel other than walking (e.g. buoyancy aids for water-based travel, helmets for cycling).

Licensed Organisations can apply for funding for the following expedition equipment for DofE Leaders.



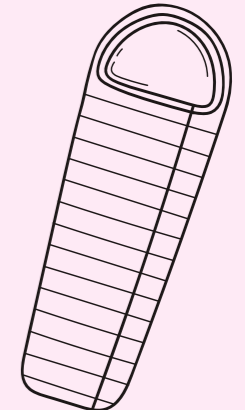
Waterproof jacket



Waterproof trousers



Boots



Sleeping bag

## Section equipment for

Volunteering



Skills



Physical



Licensed Organisations can apply for:

- Up to a maximum of £500 for each section.
- Items should enable the LO to start, or continue, to offer sectional activities to multiple cohorts. The equipment purchased will clearly help to facilitate the activity and support participants to do their DofE.





“At South Shore we’re from quite a deprived area of Blackpool and the majority of the children at the school are disadvantaged students. There are many families on low incomes and therefore opportunities like the Duke of Edinburgh’s Award are fantastic for our students, allowing them to access activities and skills that they might not have the opportunity to do without funding that we receive from DofE. The Awards really should be accessible to all.”

“Without that funding almost 300 students would not have had access to the DofE scheme over the last three years and that access has been absolutely life-changing for some individuals.”

Amy Leach, DofE Manager at South Shore Academy, Blackpool.

## Key dates

- The Support for Current Licensed Organisations Fund will **open for applications in the week commencing 15 January 2024.**
- The fund will **close to applications on the 15 March 2024**, or sooner should the DofE decide to do so.

# Licensed Organisation Application Process

## Step 1

Contact your DofE Operations Officer to find out more.

## Step 2

If eligible, complete the DofE's Grant Application Form with the support of your Operations Officer.

## Step 3

Submit your application form, including reading and confirming you agree to the DofE's Terms and Conditions.

## Step 4

Your application will be reviewed and you will receive an email from your Operations Officer confirming whether it has been successful or not.

## Step 5

If successful, use your grant in line with the agreement, making sure you keep copies of all VAT receipts/invoices.

## Step 6

Complete an interim and final report by the dates stated on your application form.

### Reporting requirements

The reports will ask how your organisation has used the grant to support young people from marginalised backgrounds to do their DofE and the impact this has had.

### Further support:

Please contact your DofE Operations Officer for further guidance or support.

